ORDER FOR SUPPLIES OR SERVICES

1. CONTRACT/PURCH. ORDER/ AGREEMENT NO. USZA22-02-D-0014	2. DELIVERY ORDER/ CALL NO. 0002	3. DATE OF ORDER/CALL 2002May31	4. REQ./ PURCH. REQUEST NO. 1J822021000100	5. PRIORITY

6. ISSUED BY CODE USZA22	7. ADMINISTERED BY CODE S1109A	
U.S. SPECIAL OPERATIONS COMMAND/SOAL-K 7701 TAMPA POINT BLVD. ~~MACDILL AFB FL 33621-5323~~	DCMA CLEARWATER 9549 KOGER BLVD. GADSEN BLDG., SUITE 200 ST. PETERSBURG FL 34615-4822	8. DELIVERY FOB [X] DEST [ ] OTHER (See Schedule if other)

9. CONTRACTOR CODE 096A3	FACILITY	10. DELIVER TO FOB POINT BY (Date) 2002Sep30	11. MARK IF BUSINESS IS [ ] SMALL
SVERDRUP TECHNOLOGY, INC. 5340 W. KENNEDY BLVD. SUITE 300 TAMPA FL 33609		12. DISCOUNT TERMS	[ ] SMALL DISADVANTAGED [ ] WOMEN-OWNED
		13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Basic Contract - Section G	

14. SHIP TO CODE 1J8220	15. PAYMENT WILL BE MADE BY CODE 525700	MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.
	DFAS OM/FP PO BOX 7020 BELLEVUE NE 68005-1920	

16. TYPE OF ORDER	DELIVERY/ CALL	X	This delivery order/call is issued on another Govt. agency or in accordance with and subject to terms and conditions of above numbered contract.
	PURCHASE		Reference your quote dated Furnish the following on terms specified herein.

ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.

NAME OF CONTRACTOR	SIGNATURE	TYPED NAME AND TITLE	DATE SIGNED (YYYYMMMDD)

[ ] If this box is marked, supplier must sign Acceptance and return the following number of copies:

17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE

See Schedule

18. ITEM NO.	19. SCHEDULE OF SUPPLIES/ SERVICES	20. QUANTITY ORDERED/ ACCEPTED*	21. UNIT	22. UNIT PRICE	23. AMOUNT
	SEE SCHEDULE				

* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle		25. TOTAL	$77,618.40
	RACTING / ORDERING OFFICER	29. DIFFERENCES	

26. QUANTITY IN COLUMN 20 HAS BEEN [ ] INSPECTED [ ] RECEIVED [ ] ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED	27. SHIP NO. [ ] PARTIAL [ ] FINAL	28. DO VOUCHER NO.	30. INITIALS
DATE SIGNATURE OF AUTHORIZED GOVT. REP.		32. PAID BY	33. AMOUNT VERIFIED CORRECT FOR
36. I certify this account is correct and proper for payment.	31. PAYMENT [ ] COMPLETE [ ] PARTIAL [ ] FINAL		34. CHECK NUMBER
DATE SIGNATURE AND TITLE OF CERTIFYING OFFICER			35. BILL OF LADING NO.

37. RECEIVED AT	38. RECEIVED BY	39. DATE RECEIVED (YYYYMMMDD)	40. TOTAL CONTAINERS	41. S/R ACCOUNT NO.	42. S/R VOUCHER NO.

DD Form 1155, JAN 1998 (EG)   PREVIOUS EDITION MAY BE USED.

/4

Sverdrup Technology, Inc.
Unified and Special Operations Group

Price Proposal - SORR PPBES Technical Support

CLIN 0006 Labor (FFP)	4	MO	$19,379.60	$ 77,518.40
CLIN 0002 Materials (Cost Reimbursable)	1	LO		$50.00
CLIN 0003 Local Travel (Cost Reimbursable)	1	LO		$50.00
CLIN 0007 Technical Data	1	LO		NSP
Grand Total				$ 77,618.40

SPECIAL INSTRUCTIONS

All deliverables under this task order which are not clearly called out in the statement of work with specific performance requirements shall be issued to the contractor's Task Leader in the form of a written document issued by the Contracting Officer Representative (COR). The contractor shall document performance, hours, and costs, and the date of delivery of the draft or final deliverable in accordance with the contract data requirements listing.

ACCOUNTING AND APPROPRIATION DATA

AA: 9720100.56SF SC2 52SF CDG420 010000 592AB 015498 525700 F25700   ESP:HQ
AMOUNT: $77,618.40

STATEMENT OF WORK (SOW) FOR
THE PLANNING, PROGRAMMING, BUDGETING AND EXECUTION SYSTEM
MANAGEMENT INFORMATION SYSTEM (PPBES MIS) TECHNICAL SUPPORT

1. BACKGROUND

The Planning, Programming, Budgeting, and Execution System Management Information System (PPBES MIS) constitutes the mission essential automation capability used by the United States Special Operations Command (USSOCOM) in accomplishing one of its prime missions, Major Force Program 11 (MFP11) and non-MFP11 resource management. The PPBES MIS provides mission essential capability to USSOCOM resource managers tasked with the responsibilities for planning, programming, budgeting, and fiscal execution of Special Operations Forces Major Force Program 11 (MFP11) resources. This PPBES MIS decision support system is a fully integrated resource management and decision support system used by the Army, Navy, Air Force, and Headquarters components of USSOCOM to manage MFP11 resources. It has been developed and implemented using the suite of Oracle Web-based, Oracle Developer, and Oracle Discoverer tools. USSOCOM has been using the PPBES MIS to meet this mission and is continuing the evolutionary development, implementation and maintenance of this fully integrated and automated resource management decision support system.

The PBPES MIS supports all aspects of the PPBES process through the use of functional and decision support modules that focus on "resourcing strategy" development, weapon system acquisition management, resource forecasting, analyses of alternative resource allocation scenarios, budget formulation, and budget execution management. Operational capabilities to support these functional areas have been delivered as a result of previously contracted development efforts. As USSOCOM increases use of the software applications supporting these functions, and as the Department of Defense (DOD) continues their efforts to enhance automation, changes in requirements for PPBES MIS capabilities are frequently identified. USSOCOM users require state-of-the-art capabilities such as the on-line suite of user manuals or HELP, an on-line executive support system capable of generating presentation class charts and graphs and integrated Computer Based Training (CBT). These capabilities exist today and continue to emerge as technology changes and as resource management requirements evolve. Database administration and quality assurance support is required to successfully deliver and maintain PPBES MIS capabilities.

2. SCOPE

This Task Order (TO) SOW covers contractor acquisition, logistics, management and business operations support (ALMBOS) for the Center for Force Structure, Resources, and Strategic Assessments (SORR), United States Special Operations Command (USSOCOM). This effort shall provide database administration (DBA) and quality assurance (QA) technical support for a full range of SORR management and operations responsibilities.

3. APPLICABLE DOCUMENTS

3.1 The documents applicable to the work to be performed are:

- Those identified in the SETA basic contract SOW para 2.0
- DOD Financial Management Regulation, DOD 7000.14-R
- PPBES MIS Concept of Operations, 1996
- PPBES MIS Subsystem Specification, 1997
- PPBES MIS Database Specification, 1997

4. REQUIREMENTS

4.1 The contractor shall provide an integrated team management approach to support the below stated objectives for the Center For Force Structure, Resources, And Strategic Assessments and the task areas listed below.

4.2 Database Administrative Technical Support

4.2.1 The contractor shall provide database administration technical support or the Planning, Programming, Budgeting, and Execution System Management Information System (PPBES MIS).

4.2.2 The contractor shall support management of the PPBES MIS Oracle database physical requirements in cooperation with SOCOM staff agencies; provide technical assistance in reviewing documentation such as design, test, and integration documentation; and perform other DBA functions as necessary (A001 – Monthly Status Report).

4.2.3 The contractor shall accomplish Database Administration (DBA) tasks to include monitoring tablespace usage and fragmentation, and reviewing the audit report, compiling software deliveries (form, report, library, graphic files), and conducting formal testing of software upgrades.

4.2.4 The contractor shall participate in the weekly Configuration Control Working Group (CCWG) meetings to provide inputs on current PPBES problems, new system configuration requirements, and identify the cycles when POM, BES, PB, and FYDP budget activities will require the PPBES server to be fully operational.

4.2.5. The contractor shall conduct daily DBA technical tasks to include ensuring proper operation of PPBES MIS database; conducting database exports/backups, monitoring of disk space allocation; tracking and troubleshooting alert log and trace file errors, and optimizing the performance of the database.

4.2.6 The contractor shall create and delete user accounts; grant and revoke user privileges, monitor and control user access to the PPBES database, and maintain system security.

4.2.7 The contractor shall use Oracle Discoverer to create, modify and test the Business Areas and Workbooks to allow users to view financial data in a familiar easy-to-read format. The contractor will provide training to the user, as required, on Oracle Discoverer applications.

4.2.8 The contractor shall install Oracle Discoverer software and conduct and initial system set-up for users daily to access the PPBES database and Internet Application Servers. System installation will include working with LAN Administrators and users from Components, TSOCs, ASD/SOLIC, and the Washington Office.

4.2.9 The contractor shall provide direct daily support to PPBES users working on the POM, BES, PB, and FYDP budget cycles. Tasks include writing Structures Query Language (SQL) scripts to query, insert, update, manipulate and clean up data in the PPBES database.

4.2.10 The contractor shall install and upgrade new PPBES software releases by creating the objects (tables, views, indexes, functions and procedures) within the PPBES database once application developers have designed an application. Installation activities include preparing and set-up of test data on the Test/Development servers. Modifications to the database structure will be required to allow for the integration of all new PPBES software releases by the developers. Contractor will be required to coordinate and work with software developers throughout the design and development phases.

4.2.11 The contractor shall coordinate with SOIO prior to installing and upgrading any Oracle database software or application tool on either of the Internet Application or Oracle Database servers.

4.3 Quality Assurance (QA)/Configuration Management (CM) Technical Support

4.3.1 The contractor shall provide Quality Assurance (QA) support for the Planning, Programming, Budgeting, and Execution System Management Information System (PPBES MIS). QA support will be provided for the following PPBES MIS sub-system:

Planning
Programming
Budgeting
Execution
Administration (ADMIN)
Executive Information System (EIS)
Requirements

4.3.2 The contractor shall perform QA tasks to include: preparing and updating PPBES MIS policy and procedure guides, user manual, Oracle JINITIATOR download installation instructions, Business Rules, and all related template data (Forms, Reports, Graphs, Library Files) to ensure proper QA/CM of PPBES MIS software documentation is current.

4.3.3 The contractor will be the SORR-RS focal point for all PPBES MIS new user account requests for access. Contractor shall construct and maintain a PPBES MIS master account list

containing all PPBES MIS user names, contact data, and facility location information. Contractor shall use master account to identify locations where personnel require assistance with PPBES MIS application problems.

4.3.4 The contractor will develop and maintain a software media library of all PPBES MIS software builds. Contractor will monitor and review all software deliveries to verify the accuracy and completeness of configured files.

4.3.5 The contractor shall submit QA Evaluations to document QA analysis results (A002 – Technical Report).

4.3.6 The contractor shall accomplish functional testing of all new PPBES software in accordance with the developers Software Test Plan (STP).

4.3.7 The contractor shall provide Configuration Management (CM) support for the Planning, Programming, Budgeting, and Execution System Management Information System (PPBES MIS). These tasks include performing PPBES MIS Configuration Control Board Working Group (CCBWG) functions.

4.3.8 The contractor shall schedule all CCWG meetings, prepare schedules and agendas, and present all new Software Change Requests / Software Discrepancy Reports (SCR/SDR) for CCWG disposition. Contractor will document all CCWG activities and perform analytical support functions as directed by the CCWG board.

4.3.9 The contractor will serve as the SORR-RS focal point for monitoring all new SCRs/SDRs from receipt until final disposition. Activities will include tracking and maintaining the SCR/SDR database and constructing/providing current status reports and metrics to management upon request.

4.3.10 The contractor shall perform periodic audits of system documentation and code for adequacy and compliance with standards. The contractor shall perform these audits in coordination with the priorities established by the USSOCOM CCBWG.

5.0 DELIVERABLES.

The contractor shall submit a monthly cost and performance report as articulated in paragraph 2.3. Statement of Objectives (SOO) Task Order Directorate of Programs, Analysis and Evaluation PPBES Management Information System Technical Support.

6.0 GOVERNMENT FURNISHED EQUIPMENT/MATERIAL/SPACE

The government will provide office space for two contractor personnel. Office space will contain two desks and chairs, filing area, two phones, two computers and supplies. Contractor personnel will have access to the USSOCOM LAN, a photocopier, datafax, and shredder on a non-interference basis when needed to perform the work requirements set forth herein.

7.0 LOCATION OF ACTIVITIES.

Government furnished office space is located in ████████████████████████

8.0 ACCEPTANCE

Acceptance shall be made by the Chief, Program Strategy Division (SORR-RS), USSOCOM Center For Force Structure, Resources, And Strategic Assessments (SORR). SORR-RS shall evaluate the deliverables for correctness, completeness, sufficiency of technical content, and compliance with applicable specifications and standards.

9.0 SECURITY

(b)(2)High ████████ is required for contractor personnel supporting this task order. Contractor personnel (b)(2)High ██████████████████████████

(b)(2)High ████████ task order will be performed (b)(2)High ████████████████████

(b)(2)High ████████████████████

A. CONTRACT LINE ITEM NO. 0007	B. EXHIBIT A	C. CATEGORY: TDP _____ TM _____ OTHER _X_

D. SYSTEM/ITEM PPBES - MIS	E. CONTRACT/PR NO. USZA22-02-D-0014/0002	F. CONTRACTOR Sverdrup Technology, Inc

1.DATA ITEM NO. A001	2. TITLE OF DATA ITEM STATUS REPORT	3. SUBTITLE Monthly Summary Status Report	17. PRICE GROUP

4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-80368	5. CONTRACT REFERENCE SOW Para. 5.0	6. REQUIRING OFFICE SORR-RS	18. ESTIMATED TOTAL PRICE

7. DD 254 REQ TBD	9. DIST STATEMENT REQUIRED	10. FREQUENCY MTHLY	12. DATE OF FIRST SUBMISSION 30 DAC Award	14. DISTRIBUTION SORR-RS
8. APP CODE TBD	No	11. AS OF DATE TBD	13. DATE OF SUBSEQUENT SUBMISSION 30 DAC Initial	

16. REMARKS

Electronic Submission Required

a. ADDRESSEE	b. COPIES		
	Draft	Final Reg	Repro
SORR-RS		1	
SOAL-KB		1	
15. TOTAL		2	

G. PREPARED BY	H. DATE	I.	J. DATE 4 Apr 02

2 1

CONTRACT DATA REQUIREMENTS LIST _(1 Data Item)_	Form Approved OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Office for the Contract/PR No. Listed in Block E.

A. CONTRACT LINE ITEM NO. 0007	B. EXHIBIT A	C. CATEGORY: TDP _____ TM _____ OTHER _X_

D. SYSTEM/ITEM Procurement Mgmt & Admin Support to PPBES - MIS	E. CONTRACT/PR NO. USZA22-02-D-0014/0002	F. CONTRACTOR Sverdrup Technology, Inc

1.DATA ITEM NO. A002	2. TITLE OF DATA ITEM TECHNICAL REPORT – STUDY/SERVICES	3. SUBTITLE

4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-80508	5. CONTRACT REFERENCE TBD	6. REQUIRING OFFICE SORR-RS

7. DD 254 REQ TBD	9. DIST STATEMENT REQUIRED	10. FREQUENCY TBD	12. DATE OF FIRST SUBMISSION	14. DISTRIBUTION
8. APP CODE TBD	TBD	11. AS OF DATE TBD	13. DATE OF SUBSEQUENT SUBMISSION	a. ADDRESSEE / b. COPIES

16. REMARKS

Blocks 5 through 14 shall be addressed within each Task Order.

Electronic submission is required

Not Applicable**

a. ADDRESSEE	Draft	Final Reg	Final Repro
SORR-RS		1	
15. TOTAL		1	

G. PREPARED BY	H. DATE		J. DATE 4 Apr 02

DEPARTMENT OF DEFENSE CONTRACT SECURITY CLASSIFICATION SPECIFICATION *(The requirements of the DoD Industrial Security Manual apply to all security aspects of this effort.)*	1. CLEARANCE AND SAFEGUARDING ███████████████████████

2. THIS SPECIFICATION IS FOR: *(X and complete as applicable)*		3. THIS SPECIFICATION IS: *(X and complete as applic*			
X	a. PRIME CONTRACT NUMBER USZA-22-02-D0014 Task Order 0002	X	a. ORIGINAL *(Complete date in all cases)*		Date (r 02050
	b. SUBCONTRACT NUMBER		b. REVISED *(Supersedes all previous specs)*	Revision No.	Date (r
	c. SOLICITATION OR OTHER NUMBER	DUE DATE (YYYYMMDD)		c. FINAL *(Complete Item 5 in all cases)*		Date (r

4. IS THIS A FOLLOW-ON CONTR [Y] [ ]ES   NO   If YES, complete the following

Classified material received or generated under USZA-22-97-D-0021 **(Preceding Contract Number)** *is tra*
to this follow-on contract

5. IS THIS A FINAL DD FORM 254 [ ] [Y]S   NO   If Yes, complete the following:

In response to the contractor's request dated _____ , retention of the classified material is authorized for the period of _____

6. CONTRACTOR (Include Commercial and Government Entity (CAGE) Code)		
a. NAME, ADDRESS, AND ZIP CODE Sverdrup Technology, Inc. 5340 W. Kennedy Blvd, Suite 300 Tampa, Fl 33609	b. CAGE CODE 096A3	c. COGNIZANT SECURITY OFFICE *(Name, Address, a* Defense Security Service Southeast Region 2300 Lake Park Drive, Suite 250 Symrna, GA 30080-7606

7. SUBCONTRACTOR		
a. NAME, ADDRESS, AND ZIP CODE	b. CAGE CODE	c. COGNIZANT SECURITY OFFICE *(Name, Address, and*

8. ACTUAL PERFORMANCE		
████████████████████	b. CAGE CODE N/A	c. COGNIZANT SECURITY OFFICE *(Name, Address, and* Defense Security Service Field Office PO Box 254036 Patrick AFB FL 32925-0036

9. GENERAL IDENTIFICATION OF THIS PROCUREMENT

Management Information Systems Technical Support, SORR-RS

10. THIS CONTRACT WILL REQUIRE ACCESS TO:	1. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:
a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION	HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY
b. RESTRICTED DATA	RECEIVE CLASSIFIED DOCUMENTS ONLY
c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION	RECEIVE AND GENERATE CLASSIFIED MATERIAL

d. FORMERLY RESTRICTED DATA	
e. INTELLIGENCE INFORMATION	
(1) Sensitive Compartmented Information (SCI)	
(2) Non-SCI	
f. SPECIAL ACCESS INFORMATION	
g. NATO INFORMATION	
h. FOREIGN GOVERNMENT INFORMATION	
i. LIMITED DISSEMINATION INFORMATION	
j. FOR OFFICIAL USE ONLY INFORMATION WILL BE HANDLED IAW DOD 5400.7-R	
k. OTHER *(Specify)*	

2 4

DD Form 254, DEC 1999   **PREVIOUS EDITION IS OBSOLETE**

2 4

12. PUBLIC RELEASE. Any information (classified or unclassified) pertaining to this contract shall not be released for public disse except as provided by the Industrial Security Manual or unless it has been approved for public release by appropriate U.S. Governm authority. Proposed public releases shall be submit⬚proval pri⬚ Y ⬚se.　　　Direct　　　Through (Specify)

Public release of information is prohibited without an approved written request from the Contracting Officer.　The Contractor will provide all writ requests to the Contracting Officer who will route the request through USSOCOM Public Affairs Office and Program Manager.

To the Directorate for Freedom of Information and Security Review, Office of the Assistant Secretary of Defense (Public Affairs)* review.
* In the case of non-DoD User Agencies, requests for disclosure shall be submitted to that agency

14. ADDITIONAL SECURITY REQUIREMENTS. Requirements, in addition to ISM requirements, are established for this cont
NO

(If Yes, identify the pertinent contractual clauses in the contract document itself, or provide an appropriate statement, which identifi additional requirements.　Provide a copy of the requirements to the cognizant security office.　Use Item 13 if additional space is nec

15. INSPECTIONS. Elements of this contract are outside the inspection responsibility of the cognizant security office.

[REDACTED]

Office.

16. CERTIFICATION AND SIGNATURE. Security requirements stated herein are complete and adequate for safeguardii classified information to be released or generated under this classified effort. All questions shall be referred to the official n: below.

a. TYPED NAME OF CERTIFYING OFFICIAL [REDACTED]	b. TITLE Senior Systems Analyst	c. TELEPHONE *(Include Area Co* [REDACTED]

d. ADDRESS *(Include Zip Code)* 7701 TAMPA POINT BLVD MACDILL AFB, FL 33621-5323	**17. REQUIRED DISTRIBUTION**	
	X	a. CONTRACTOR
		b. SUBCONTRACTOR
	X	c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTO
e. SIGNATURE		D. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINIS
	X	E. ADMINISTRATIVE CONTRACTING OFFICER
	X	F. OTHERS AS NECESSARY

2 6